



Court Lane Infant School  
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Dear Parents/carers,

**CLICA Christmas card ordering**

If you gave permission for your child to design a Christmas card as part of the CLICA fundraising activities, your child will be coming home in the next few days with a flyer.

This year you will be able to view your child's design and order products online. Once you receive your child's individual flyer please:

- Log on to [www.mychildsart.co.uk/order](http://www.mychildsart.co.uk/order)
- Click on "**Parent Order Portal**" towards the top right of the page
- Enter the school username and password as printed towards the bottom of the leaflet
- Press log in
- Where it says 'Your Child's Name' enter your child's unique code (found on the sticker on the leaflet towards the bottom right)
- Press search
- Under 'Search Results' click on your child's code(s) and press ADD
- Click 'Continue to artwork preview and naming'
- Type your child's name as you wish it to appear and tick to confirm the terms and conditions
- Press 'Confirm This Name'
- If you wish to purchase any products, click on the product you would like to purchase

If you have any queries please contact CLICA directly.

Yours sincerely,

Mrs K Pickett  
Deputy Headteacher