



COURT LANE INFANT SCHOOL

POLICY for the EDUCATION and CARE of LOOKED AFTER CHILDREN

Court Lane Infant School believes that in partnership with Portsmouth City Council and MASH, we have a specific duty to safeguard and promote the education of Looked After Children.

AIM :

- To provide a safe and secure environment in school, where education is valued and where there is a belief in the abilities and potential of all children.
- To support each individual Looked After Child and give them access to every opportunity in school to achieve to their full potential, to enjoy learning and take as full a part as possible in all school activities.
- To ensure that school policies and procedures are followed for LAC as for all children.
- To fulfil our schools' role as corporate parents to promote and support the education of each Looked After Child, by asking the question, '**Would this be good enough for my child?**'

AT COURT LANE INFANT SCHOOL:

- The Designated Teacher for Looked After Children is the Deputy Headteacher, Mrs K Pickett. She will act as their advocate and co-ordinate support for them.
- The School Governor designated as LAC Governor is Glynis Alexander. The designated LAC Governor's role is to ensure that the needs of Looked After Children at Court Lane Infant School are taken into account at a school management level. In addition, the LAC Governor's role is to support the Designated Teacher.
- The school in its organisation will support the Designated Teacher in carrying out their role by making time available and ensuring that they attend training on Looked After Children.

The Designated Teacher will:

- Be an advocate for Looked After Children in School
- Maintain an up to date record of all Looked After Children who are on the school roll. This will include:
 - Status i.e. care order or accommodated;
 - Type of Placement i.e. Foster, respite, residential;
 - Name of Social Worker, area office, telephone number;
 - Daily contact and numbers e.g. name of parent or carer or key worker in children's home (as appropriate);
 - SEND Code of Practice - SEN Support and EHCP where appropriate;
 - Safeguarding information when appropriate;
 - Assessment information (including assessments from pre-school settings) and all assessment outcomes;
 - Attendance figures and information;
 - Exclusions information
- Ensure that there is a Personal Education Plan for each child to include appropriate targets and the above information. This will be compatible with the individual child's Care Plan and where applicable include any other school plan, e.g. Statement of Special Education Need, and associated plans, Transition Plan, Pastoral Support Programme.

- Ensure that a member of staff from CLIS attends review meetings on each child and prepares a written report which promotes the continuity and stability of their education as appropriate to the meeting.
- Liaise with the appropriate outside agencies for Looked After Children on a regular basis with regard to the performance, attendance and attainment of Looked After Children.
- Ensure that if/when the child transfers school all relevant information is forwarded to the receiving school as a matter of priority.
- Ensure that systems are in place to identify and prioritise when Looked After Children are underachieving and have early interventions to improve this in line with existing school practice.
- Ensure that systems are in place to keep staff up to date and informed about Looked After Children where and when appropriate.
- Ensure that Looked After Children, are listened to and have equal opportunity to pastoral support in school.
- Ensure that they keep the school up to date with current legislation and its implication for the school in respect of Looked After Children.
- Report to the Governing body annually on the performance of the Looked After Children who are on the roll of the school.

All Governors will:

- Support the local authority in its statutory duty to promote the educational achievement of all Looked After Children at CLIS.
- Ensure all governors are aware of the legal requirements.
- Be aware of whether the school has Looked After Children and how many. (No names will be disclosed to governors)
- Ensure there is a designated teacher.
- Monitor to ensure the needs of the Looked After Child are being met.
- Ensure there is a designated governor who links with the designated teacher, receives regular reports and provides feedback to the Governors. The designated governor is Glynis Alexander.

All Staff will:

- Support the local authority in its statutory duty to promote the educational achievement of all Looked After Children at CLIS.
- Be aware of the Looked After Children in their class and the SENDCo are to be aware of all Looked After children in the school.
- Ensure the needs of Looked After children are being met.
- Work closely with the designated LAC teacher in supporting the needs of Looked After children.

Policy completed: June 2022

Review date: June 2024

Policy discussed by Governors: 20.6.2022

Policy discussed & agreed by Governors: 20.6.2022

Proud to be part of the **UNIVERSITY OF CHICHESTER** ACADEMY TRUST