

CLICA MINUTES

14 July 2020 - 7.30pm – Meeting held on Zoom Virtual Meeting
Meeting chaired by Kerry Budd

In Attendance

Kerry Budd, Julie Davenport, Tina Bohea, Gemma Martin Blower, Lisa Steele, Gemma Wright, Liz Reed, Vicky Messam, Karen Pickett

Apologies

Samantha Oatridge, Catherine Gardener, Aisha Et Al, Lorraine Mellish

Minutes

Minutes from March meeting were approved

Committee

Gemma Wright was nominated as Secretary by Kerry Budd. Julie Davenport and Tina Bohea voted in favour of the nomination. Gemma Wright is confirmed as new Secretary.

The outgoing committee will hand over their roles from today. We say goodbye to Kerry Budd as Chair, Julie Davenport as Vice Chair and Tina Bohea as Secretary. Gemma Martin Blower takes post as Chair, Lisa Steele as Treasurer and Gemma Wright as Secretary.

Budget

There is currently £8,500 in the bank. £6,500 has been earmarked for the school playground refurbishment project.

CLICA were on track to raise £12,500 to cover the whole of the school playground refurbishment project but due to the Coronavirus pandemic fundraising efforts were put on hold from March 2020.

£12,894 was raised in the previous year. £10,000 was donated to the school to improve classroom technology. Money was also spent to support school activities such as buying gifts from Santa and paying for refreshments at the Carol Service.

Chairs Report

The full Chair Report will be posted online by new chair Gemma Martin Blower

Recap of activities in the last academic year
Financials shared

Coronavirus halted efforts to fundraise past March 2020

Online engagement prioritised during lockdown with activities and support offered to the Court Lane community

Upcoming Events and Activities

Due to the current Coronavirus pandemic it is thought to be unlikely that events can be held at school in the Autumn term. Alternatives have been suggested. The school will constantly review its policies surrounding infection control/spread and will update as soon as new information is available or government guidance changes.

Autumn Events

- Halloween Colouring Competition – Lisa Steele/Aisha Et Al
- Virtual Disco – Gemma Martin Blower
- Balloon Race – Liz Reed
- Parents Online Event (Bingo/Quiz) – Gemma Wright

Christmas Events

- Christmas Cards – Liz Reed + 1
- Santa Gifts – Gemma Wright
- Amazon Smile – Vicky Messem
- Online Christmas Farye – Gemma Martin Blower
- Christmas Colouring Competition – Lisa Steele/Aisha Et Al
- Present Buying through a catalogue – Gemma Martin-Blower/ Gemma Wright

General

- Second Hand Uniform Sales – Gemma Wright
- Online Store/Online Lucky Dip – Samantha Oatridge
- Easy Fundraising – Gemma Wright
- PayPal Fundraising – Gemma Wright

Handover

Charities Commission has been updated and now shows the new committee members.

Bank Account has been transferred. There is a slight delay in the card issued to Gemma Martin Blower. This will be delivered to school before the start of the new academic year. Bank cards for Lisa Steele and Gemma Wright have been delivered to school. The new committee are all named on the account and the old committee have all been removed.

Log on information for insurance with ParentKind has been shared. All other log-on information has been shared with the new committee and handover notes saved in the GDrive.

Kerry Budd offers to remain in touch with new committee. Tina Bohea will remain part of CLICA but without a formal role and will be available to help where needed.

Next Meeting

7.30pm, 6 October 2020, Zoom Virtual Meeting Room