

CLICA SPRING MEETING MINUTES

Monday 22 March 2021 at 7.30pm via Zoom

Present

Gemma Martin-Blower (Chair)
Gemma Wright (Secretary)
Lisa Steele (Treasurer)
Karen Geddes (Head Teacher)
Stephanie Aldridge
Michelle Seaton
Kerry Budd
Aisha Ahmed
Sam Oatridge
Vicky Messem
Michelle Jones

Apologies

Tina Bohea
Louise Donaldson
Liz Reed

Meeting chaired by Gemma Martin-Blower
Minutes recorded by Gemma Wright

Meeting Open 7.30pm

- Welcome and thank you for attending by GMB
- Minutes from previous meeting agreed
- Outstanding actions from last meeting:
 - DBS checks for new committee members. Names to KG to arrange for forms to be left at reception for collection
AP MS/MJ to collect DBS forms from reception
 - Tote bags – SA to look into outsourcing costs – SO confirmed that Makers Guild can make a stamp for approx. £40
AP Carried forward to next meeting
 - Bags to School – VM advised no longer cover our area but will look into options in readiness for the new academic year
AP Carried forward to next meeting

- Treasurers update:
 - £2964 in bank account
 - £31.05 in PayPal
 - £1600 was raised at Christmas via the Virtual Fayre, Christmas cards, games and Santa messages
 - £6500 to school for refurbished playground which is now complete
 - £765 to school to fund iPads
 - Crackers and bubbles provided for Christmas party

- Christmas review: GMB
 - Virtual fayre was a success under difficult circumstances. Raffle was very popular although time intensive having to run it virtually.
 - Christmas cards this year much smoother – organisational impact on both school team and the committee was much easier. Parent feedback was good on both administrative process and quality. Agreed to continue to use MyChildsArt going forward as preferred provider.

- Future fundraising: GMB
 - Unlikely to be able to do anything until new academic year. However depending on roadmap to open up the bubbles and remove social distancing there may be a chance to do an end of year disco. All agreed this is a low risk option as no real outlay and easily set up.
 - New entertainer will be required as Mr Tall is no longer working in this area. KB advised have previously used Justin Pannell.
 - Provisional dates will be within the last week of term.
 - KG agreed any social events that can focus on the children will be happily discussed with the committee to accommodate if possible. Will await updates from the Government as year progresses.
 - Encourage use of all donation platforms in place such as Amazon Smile and Stampastic affiliate scheme - especially for incoming Year R, leaflets are in GWs possession and can be distributed at new starter meetings if they can go ahead in person.

AP: GW to reach out to new entertainer and check availability for July

- Fundraising targets: GMB/KG
 - GMB highlighted that due to fundraising restrictions this year we will be limited on what we can support but asked for any suggestions.
 - KG appreciated the current position. Advised the recent support of iPads was gratefully received and always needed so should we be in a position to support any further purchases, especially whilst they cannot be moved between bubbles that will very welcomed.
 - Agreed this is a sensible option – quantities to be purchased are flexible.

- Committee Nominations and Elections: GMB
 - 1 nomination for chair – Kerry Budd - voted for by GMB and seconded by GW
 - 1 nomination for vice chair – Gemma Martin-Blower – voted for by GW and LS
 - GW to remain as secretary. No other nominations received.
 - Treasurer to be divided by all parties as post vacant with immediate effect due to resignation of LS.
 - Nominations for role of treasurer can be made to CLICA.

- Online Fundraising Platforms: GMB

Encourage use of online platforms....

 - Amazon Smile – just received notification of first payment £35
 - Easy Fundraising – further reminders to be posted on CLICA Page
 - Stampstastic affiliate scheme – particularly for incoming Year R, leaflets are in GWs possession and can be distributed at new starter meetings if they can go ahead in person.

- Pantomime December 2021: GMB
 - Deposit paid of £375
 - 150 tickets reserved for showing on Tuesday 21st December at 3pm.
 - Tickets will have marginal mark-up this year as less space to do so however will be a good community activity.
AP: GMB to try to secure a reduction in pricing. GW to prepare letter once price confirmed

- AOB: None

- Thank you to all present for attendance and support this last year from both GMB and KG

- Date for next meeting Tuesday 22nd June 2021

Meeting Close 20.00