



Court Lane Infant School
Hilary Avenue,
Portsmouth, Hampshire,
PO6 2PP

Head of School: Mrs Karen Geddes
Head Teacher of Court Lane Academies: Mrs Judith Ramshaw
023 9237 8890 T
inbox@courtlane-inf.portsmouth.sch.uk E
http://www.courtlaneinfant.co.uk W

2nd December 2019

Dear Parents and Carers,

Year 2 Educational Visit to Winchester Science and Technology Centre
Tuesday 21st January 2020 - Foxes and Badgers &
Wednesday 22nd January 2020– Owls and Hedgehogs

As part of our Science work, we will be visiting the Winchester Science and Technology Centre at Winchester on Tuesday 21st January for Foxes and Badgers classes and Wednesday 22nd January for Owls and Hedgehogs classes. This will enable children to apply and further develop their scientific skills. We will be leaving school after morning registration and returning before the end of the school day. To help cover the cost of this visit including transport, entry fee, use of the centre's resources and workshops, we are asking parents to make a contribution of £15.00 per child to be paid online via SCOPAY. Unfortunately, if we do not receive sufficient contributions it may necessary to cancel the trip. With this in mind, we are asking that all payments are made online by **MONDAY 6TH JANUARY 2019** to enable the visit to go ahead. In line with the school's Charging Policy, parents may receive a refund, subject to the school covering their costs, if their child cannot take part in an activity due to illness. Please visit our website if you would like to read the policy in full.

Caterlink caterers will be providing a packed lunch for each child as part of the Universal Free School Meal entitlement including those who currently have an agreed special diet with them. However, if you wish to provide your child with a packed lunch please indicate on the reply slip online. Please note you will need to provide a drink for your child if they are having a Caterlink packed lunch. If you choose to provide a packed lunch for your child, please ensure that all packaging is disposable (no glass bottles/cans please) and that all lunch items are placed in a named carrier bag. As the children will be active on the day, they will all need breakfast to keep them going!

Prescribed medicines i.e. anti-biotics, inhalers, will be taken on the visit for those children where a permission form has been signed by parents prior to the visit or for the children with a chronic medical condition. Please note we are not able to administer non-prescribed medicine such as calpol at any time including educational visits.

The children should wear their school uniform. The children do not need to bring any money, as we will not be visiting the shop.

We would appreciate offers of help from parents who are able to accompany the children and work with them in small groups on this visit. Without parental support the trip may not be able to take place as we need to ensure that child, adult ratios are adhered to. Please indicate on the form attached if you are able to help. There will be an opportunity during the morning of the visit for you to discuss the timetable for the visit with the class teacher. If you are asked to help, we will contact you by Monday 13th January. Please return the form by Monday 6th January to your child's class teacher.

Yours sincerely,

Mrs L Wilson-Woodham
Year 2 Teachers

Miss K Barker

Mrs K Cobb

Mrs L Colebrook

Miss J Houghton

Proud to be part of the **UNIVERSITY OF CHICHESTER** ACADEMY TRUST

Year 2 Educational Visit to Winchester Science and Technology Centre

Tuesday 21st January 2020 - Foxes and Badgers

Wednesday 22nd January 2020 - Owls and Hedgehogs

Child's name: _____ Class: _____

I give permission for my child to take part in the visit to Winchester Science Centre on
21st January /22nd January 2020.

I have paid £15.00 online (Please return this slip to the school)

I am able / unable to help with the visit. (**Please delete as appropriate*)

Name of helper: _____ Relationship to child: _____

If you need to contact me during the visit, my contact number on this day will be:

Signed: _____ (Parent/Carer) Date: _____
(*Person with parental responsibility*)

Please return to school by Monday 6th January 2019