



Court Lane Infant School  
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Wednesday 22<sup>nd</sup> January 2020

Dear Parents and Carers

**Year R Educational Visit to Longdown Activity Farm**  
**Friday 28<sup>th</sup> February 2020**

During the second half of the spring term, our topic is focused on the farm and we will be visiting Longdown Activity Farm at Ashurst on **Friday 28<sup>th</sup> February**. We will be leaving school after morning registration and returning before the end of the school day.

To help us cover the cost of this visit including transport, the use of facilities at Longdown Activity Farm and a guided tour of the farm, we are asking parents/carers to make a contribution of **£12.65** per child to be paid online via SCOPAY. Unfortunately, if we do not receive sufficient contributions it may be necessary to cancel this trip. With this in mind, we are asking that all payments are made online by **FRIDAY 7<sup>TH</sup> FEBRUARY 2020** to enable the visit to go ahead. In line with the school's charging policy, parents may receive a refund, subject to the school covering their costs, if their child cannot take part in the visit due to illness. Please visit our website if you would like to read the policy in full.

On the day of the visit children should wear trainers/wellies and trousers with their school uniform shirt and sweatshirt or cardigan, to aid visibility and safety. If the weather is cold the children will need warm clothing i.e. vest, hat, gloves and scarf. The children do not need to bring any money, as we will not be visiting the shop. Lunch at the farm will be at the slightly later time of 12.30 so please ensure your child has had a good breakfast to keep them going.

Caterlink caterers will be providing a packed lunch for each child as part of the Universal Free School Meal entitlement including those who currently have an agreed special diet with them. However, if you wish to provide your child with a packed lunch please indicate on the reply slip online. Please note you will need to provide a drink for your child if they are having a Caterlink packed lunch. To confirm your child's lunch choice on Scopay click on the trip, view options, select trip details then tick either home or school packed lunch. If you would like your child to bring their own packed lunch your child will need to bring their lunch and drink in disposable packaging (no glass bottles or cans please) in a named plastic carrier bag.

Prescribed medicines i.e. anti-biotics and inhalers will be taken on the visit for those children where a permission form has been signed by parents prior to the visit or for children with a chronic medical condition. Please note we are not able to administer non-prescribed medicine such as calpol at any time including educational visits.

We would appreciate offers of help from parents who are able to accompany the children and work with them in small groups on this visit. Please indicate on the form on the next page if you are able to help and your child's class teacher will let you know in a letter in your child's book bag by Thursday 13<sup>th</sup> February. Please return the form by **Friday 7<sup>th</sup> February** to your child's class teacher.

Yours sincerely

Miss S Evans  
Early Years Leader

**COURT LANE INFANT SCHOOL - YEAR R VISIT TO LONGDOWN ACTIVITY FARM  
Friday 28<sup>th</sup> February 2020**

Child's Name: \_\_\_\_\_ Child's Class: \_\_\_\_\_

I give permission for my child to take part in the visit to Longdown Activity Farm on Friday 28<sup>th</sup> February 2020.

I have paid £12.65 online (please return the slip to school)

I am able / unable to accompany the children and work with a small group (*\*Please delete as appropriate*)

Name of helper: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

My child would like a packed lunch provided by Caterlink and I will provide a drink

I will provide my child with a packed lunch and drink

**If you need to contact me during the visit, my contact number on this day will be:**

\_\_\_\_\_

Signed: \_\_\_\_\_ (Parent/Carer) Date: \_\_\_\_\_  
(*Person with parental responsibility*)

**Please return to school by Friday 7<sup>th</sup> February**

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